



POSITION DESCRIPTION

Kool Kids Caseworker Kool Kids, Malabar

Position title:	Kool Kids Caseworker
Reports to:	Kool Kids Program Manager
Responsible for:	Providing therapeutic case management to Kool Kids children, young people and their families living in South East Sydney.
Location:	Weave Kool Kids, 1B Prince Edward St, Malabar and outreach

Employment Details and Remuneration:

Employer:	Weave Youth and Community Services
Hours:	9 days (63 hours) per fortnight mainly worked between an 8am - 7pm range (hours vary depending on needs of child/young person/family)
Status:	Part time contract
Award:	Social Community Home Care and Disability Services Industry Award 2010 (SCHCADS)
Grade:	SCHCADS SACS Level 4 Paypoint 1-4 (per hour) depending on qualifications and relevant experience \$40.76 - \$43.85
Benefits:	Superannuation @ 10% and leave loading @17.5% plus generous wage packaging/salary sacrifice available

PROGRAM DESCRIPTION:

Weave Kool Kids is an early intervention and prevention program for children and young people aged 7–18 years. Kool Kids supports the development of



well-being, resilience and confidence in children and young people through fun and therapeutic, skills-based activities and youth leadership programs. The program fosters protective factors by building on children and young people's strengths and social skills along with building their confidence and connections with community, culture and family.

The program actively engages children and young people who are facing multiple challenges in their lives and vulnerable children and young people who have experienced complex trauma. Kool Kids is an integral part of the communities within which we work and 90% of the children and young people engaged in Kool Kids programs and activities are Aboriginal. The program maintains a strong working relationship with families, key community groups, schools, community leaders and Elders and families.

SUMMARY OF POSITION:

Caseworker role:

- Provide holistic wrap around casework and therapeutic case management support, practical assistance, advocacy, information and referral to relevant participants of the Kool Kids Program and their families
- Ensure the casework support provided is in line with "Weave's How We Do What We Do" practice framework, Weave's values and our Aboriginal Healing Framework
- Work from a proactive, responsive, trauma informed, strengths based, healing centred and culturally safe perspective
- Engage in outreach service provision where required, including accompanying clients to appointments or meetings

STATEMENT OF DUTIES

Key Accountabilities

- Provide individual casework and case management support to children, and young people with complex trauma histories and complex needs. This includes supporting their parents/carers where appropriate
- Provide support, advocacy, information and referral with issues that may include but are not limited to; living skills, mental health, alcohol and other drug issues, legal issues, child protection and family law issues, housing, relationships, parenting, child development, domestic violence, justice, education, employment, culture



- Lead the planning, organising and running of groups, activities and projects with a focus on life skills, education, information, health and fitness, sexual health, hygiene, social and emotional wellbeing, AOD, cultural connection
- Engage in outreach service provisions where appropriate, including accompanying clients to appointments, casework support in schools etc. and providing advocacy and support
- Work in a highly responsive, proactive, trauma informed, culturally safe, strengths based, client centered, innovative way with young people and/or their families
- Collaborate and liaise with other service providers to improve access to holistic service provision for the identified target group including relevant interagency network meetings
- Maintain written records, paper and electronic data collection and contribute to funding body reports as required by the Program Manager
- Perform other duties as required
- Participate in Kool Kids Programs when required, to further develop or establish relationships with the participants and families

Participate fully as member of Weave

- Follow Weave's Code of Conduct and policies and procedures
- Attend Weave staff meetings, in-service training and team building events as directed
- Develop effective team membership
- Build and maintain relevant community networks
- Promote the Kool Kids and Switch program in the community and to other relevant organisations
- Build and maintain partnerships with other services and organisations to provide better opportunities for all participants
- Ensure the Kool Kids Program and its activities are integrated into the services of Weave
- In consultation with the Program Manager, take responsibility for your own professional development
- Undertake other related duties as agreed with your Program Manager, Weave CEO and Senior Management from time to time
- Take responsibility to ensure that Kool Kids Club is a warm, inviting and hospitable environment for everyone to be in. Treat people like you would if they came to your home



- Notice when things are untidy and make an effort to clean up as needed
- Make sure all visitors to the centre are welcomed and looked after including offering cups of tea, coffee, water etc. and that they get the assistance they came for or at least information and referral if Kool Kids cannot assist directly
- Hospitality and housekeeping is a shared responsibility of the whole of the Kool Kids team and is included in the job descriptions of all staff
- It is important to take care to listen very carefully to what people are asking for and not make assumptions about their needs. It is equally important to welcome all people to the centre, even those that clearly don't fit in our target group
- If someone has made an appointment to see a particular worker you need to make sure that you accompany the person to the worker and ensure they are connected. If the worker is not in the office, call them on their mobile to organize something for the client
- Whilst it is understood that each worker has specific duties, there is a natural overlap of roles
- Expectations of workers' roles can change according to the needs of the community and available resources

KEY SELECTION CRITERIA

Essential Criteria

1. Relevant qualifications in Youth Work, Social Sciences, Social Work or other relevant discipline and/or equivalent relevant experience
2. Two years or more experience in youth and family work
3. Ability to manage complex community and family dynamics
4. Experience in providing holistic casework and case management support to young people with complex needs and trauma histories
5. Understanding of and ability to work in a trauma informed way with young people and families
6. Proven ability to plan, implement and evaluate age appropriate programs for children and young people that take into account developmental stages and needs
7. Good understanding of the social justice issues facing children and young people who live in the Maroubra/La Perouse and Waterloo/Redfern areas and surrounding areas



8. Knowledge and understanding of relevant referral pathways to education, recreation, child and adolescent development, health, cultural connection, education, employment, housing, mental health, drug and alcohol and other support services
9. Ability to work effectively both independently and as part of a team
10. Excellent sense of humour
11. Current NSW Working With Children Check clearance
12. National Police Check

Desirable

- Aboriginal and/or Torres Strait Islander people are strongly encouraged to apply
- Knowledge of service networks in the South East District area
- Experience driving a van or small bus