

POSITION DESCRIPTION

Senior Family Caseworker Weave Kool Kids Program Malabar

Position title	Senior Family Caseworker
Reports to	Weave Kool Kids Program Manager
Responsible for	Providing therapeutic case management to Kool Kids children, young people and their families living in South East Sydney
Location	Weave Kool Kids 1B Prince Edward Street Malabar
Hours	63 hours per fortnight (9 days per fortnight) mainly worked between 9.30am - 5pm range (hours may vary depending on needs of child/young person/family)
Status	Part Time: All positions at Weave are dependant on continued funding and are subject to a 6 month probation period
Award	Social Community Home Care and Disability Services Industry Award 2010 (SCHADS)
Grade	SCHADS SACS Level 5 Paypoint 1-3 depending on qualifications and experience. Weave hourly rates are above the SCHADS rates. The current Weave hourly rates for Level 5 Paypoint 1-3 are \$51.58 — \$53.91 exclusive of superannuation and annual leave loading.
Benefits	Superannuation @ 11% and leave loading @17.5% plus generous wage packaging/salary sacrifice available

About [Weave Youth & Community Services](#)

Weave Youth & Community Services is a place-based community organisation located in Inner Sydney (on unceded Gadigal and Bidjigal Land), that has been delivering a range of community programs and services developed with and for the community for 47 years. Weave's purpose is to empower people to change their lives, and healing is at the centre of our work.

Weave supports children, young people, women and families who are impacted by systemic disadvantage and intergenerational trauma. Around 70% of all those we support across Weave are Aboriginal and/or Torres Strait Islander people. We stand in solidarity with Aboriginal people in their ongoing fight for justice and self-

determination.

As a non-Aboriginal organisation, we have an ongoing commitment to continuing to build our cultural capability and our capacity to provide culturally safe services and support for Aboriginal and Torres Strait Islander people. Our approach is shaped by our [Aboriginal Healing Framework](#), developed by our Aboriginal staff that guides every level of our organisation, from the Board and leadership team right through to staff and volunteers. It's not just a strategy; it's our commitment to striving to create transformative change in an inclusive, respectful, and culturally responsive manner.

Summary of the Position:

Weave Kool Kids Program is an early intervention and prevention program for children , young people aged 7–18 years and families. The program provides opportunities for children and young people to engage in skill-building recreational activities, and therapeutic mentoring and youth leadership programs. The program also provides support to families through holistic casework and advocacy. This is a key position in the team providing wraparound and therapeutic casework support to families connected with the Weave Kool Kids Program, supporting families with family preservation, housing, health and more.

The Weave Kool Kids Program Senior Family Caseworker will:

- Provide holistic wrap-around casework and therapeutic case management support, crisis casework, practical assistance, advocacy, information and referral to relevant Weave Kool Kids Program (WKKP) Families.
- Ensure the casework support provided is in line with Weave's "How We Do What We Do" practice framework, Weave's values and Aboriginal Healing Framework.
- Work from a proactive, responsive, trauma-informed, strengths-based, healing centred and culturally safe perspective.
- Engage in outreach service provision where required, including accompanying clients to appointments or meetings.
- Support and provide informal supervision to the WKKP program Youth and Family caseworker.
- Where appropriate, lead discussions, debriefs, reflective practice and information sharing with Weave Kool Kids Program Youth Workers to ensure collaborative care and best possible outcomes for families and young people.
- Support families with family preservation, including DCJ and Child Protection involvement.
- Provide counselling and therapeutic support to parents and carers of Weave Kool Kids Program participants.
- Have knowledge and understanding of relevant referral pathways to education, recreation, child and adolescent development, health, cultural connection, education, employment, housing, mental health, drug and alcohol and other support services.
- Participate in Weave intake meetings and work in collaboration with other Weave caseworkers and counsellors to provide wraparound, holistic support to families.

- Collaborate and liaise with other service providers to improve access to holistic service provision for the identified target group including relevant interagency network meetings.
- Maintain written records, paper and electronic data collection and contribute to funding body reports as required by the Program Manager
- Work in a highly responsive way, led by clients and community, with an ability to respond to crisis and urgent needs.
- Provide support to the Program Manager determined in consultation with the Program Manager. Depending on the skill set of the Program Manager and Senior Caseworker, this could include:
 - Providing day-to-day support to the team and answering casework questions as they arise.
 - Facilitating therapeutic peer supervision sessions and/or reflective practice sessions.
 - Facilitating team meetings.
 - Assisting with casework clients when staff are on leave.
 - Supporting staff when the Program Manager is unavailable or on leave.
 - Contributing to strategic planning and evaluations for the team and Weave in general.
 - Assisting with the supervision of student placements and volunteers.
 - Assisting with community activities, groups and/or projects as required.
 - Attending stakeholder meetings on behalf of the team.
 - Other tasks to assist the Program Manager as determined in consultation with the Program Manager.

General Responsibilities of all Weave Staff

- Work as part of the wider Weave team displaying effective team membership and upholding the Weave values at all times.
- Participate in Weave staff meetings,, planning days, training and performance appraisals as required.
- Perform all duties in accordance with the Weave Code of Conduct and Weave policies and procedures.
- Maintain a commitment to EEO policy and WHS safety standards, ethical practice principles and a commitment to the principles of cultural diversity.
- Take responsibility to ensure Weave is a warm, inviting and hospitable environment for everyone to enjoy; treat people like you would if they were guests in your home.
- Notice when things are untidy and proactively clean up as needed.
- Make sure all visitors are welcomed and looked after including offering cups of tea, coffee, water etc. and that they get the assistance they came for, or at least information and referral if Weave cannot assist directly.
- Hospitality is a shared responsibility of the whole of the Weave team and is included in the Position Descriptions of all staff.
- Work in alignment with Weave's Aboriginal Healing Framework and support and maintain a healthy, inclusive, positive Weave culture and embody the Weave values.
- Expectations of workers' roles can change according to the needs of the community and available resources.

Selection Criteria

1. Relevant qualifications in Youth Work, Social Sciences, Social Work, Counselling or other relevant discipline and/or equivalent relevant experience.
2. Minimum 3 years casework and case management experience in youth and/or family work, as well as the ability to manage complex community and family dynamics.
3. Experience in providing trauma-informed, holistic case management support to families young people with complex needs and trauma histories
4. Experience supporting and walking alongside Aboriginal and/or Torres Strait Islander communities with a strong understanding of the social justice issues facing Aboriginal and/or Torres Strait Islander families, children and young people.
5. Experience navigating the child protection system, including experience with Temporary Care Arrangements, care and protection proceedings, experience with the criminal justice, children's court and family law systems.
6. Experience supporting team members and providing critical debriefing and crisis management support.
7. Excellent sense of humour.
8. Current Driver's Licence.
9. Current NSW Working With Children Check clearance.
10. National Police Check.

Desirable

- Aboriginal and/or Torres Strait Islander people are strongly encouraged to apply.
- Knowledge of service networks in the South East Sydney area.
- Experience driving a van or small bus.
- Passionate about reflective practice, mentoring and supporting and developing less experienced caseworkers.